



Driver Tool Box Policy

Date: 7/31/2018

House To Home Moving, Inc provides all drivers with the tools needed to complete the job properly. However, it is the responsibility of the driver to maintain their toolbox and account for all tools after every job. If a tool is lost it is the responsibility of the driver to replace the tool by the very next day. Failure to maintain a complete toolbox will result in disciplinary action.

Your Tool Box must always contain the following items:

- | | |
|-------------------------|----------------------------------|
| Phillip Screwdriver | Tape Measure |
| Flathead Screwdriver | Level |
| Adjustable Wrench | Full Socket Set |
| Full Set Allen Wrenches | Furniture Mover/Floor Protectors |
| Pliers | Plastic Bags |
| Box Cutter | First Aid Kit |
| Flashlight | Latex Gloves |
| Mallet | Drill/Battery |
| Door Stop | Drill Bits |
| Hammer | Forearm Straps |

Driver Number _____

Driver Signature _____

Date: _____